*Hello families,*

 *Our classroom will be using Google Classroom for our virtual learning.  Many students are not familiar with this website.  I will make the sign- in directions as easy as possible.  Please have them do the sign in process this week so that they may begin to get comfortable with Google Classroom.  I have attached a "How to" document.  Do not sign in using a code.  Students will have an email and password (see below).  Write it down and post it on your refrigerator.*

**Signing In/Logging In**

1. Click on this link: <https://classroom.google.com/c/MTI2NjQ5MTQ4MTU5?cjc=2xtjqqo>

2. Having got to Google Classroom, students must log in by entering their student email and password.  Look at the blue instructions.

**Student email address:** **First 4 letters** of your last name and **last 4 digits** of your lunch number followed by @students.carmanainsworth.org

For example-> vanw1234@students.carmanainsworth.org

**Password:**  Your **8** digit birthday

For example-> 04012008   (April 01, 2008)

3.  You are brought to the Google Classroom Homepage.  Click Join on the class tile that appears on the Google Classroom page.

**The Stream page:** This is where you and your child will go every morning to check for any class announcements and where you will find the bitmoji classroom that has the links students will need.

**The Classwork page:** Where you go to view and complete any assignments for the class. All assignments will be here.

**The People page:** Shows your teacher and a list of all your classmates.

*Take care,*

*Mrs. McLean*